

Athens-Meigs Educational Service Center

Main Office: 21 Birge Drive, P.O. Box 40
 Chauncey, Ohio 45719
 Phone: 740-797-0064 Fax: 740-797-0070

Meigs Office: 39105 Bradbury Rd.
 Middleport, Ohio 45760
 Phone: 740-992-3883 Fax: 740-992-3436

Ricky D. Edwards, Superintendent
 Bryan Swann, Treasurer

Service Contract for Hourly Employee

- 1) * **Today's date:** _____
- 2) * **Name:** _____
- 3) **Rate of pay:** _____
 (Rate of pay is subject to approval by the Athens-Meigs ESC)
- 4) * **Service(s) provided** (check all that apply)
 _____ Substitute Educational Aide _____ Other Hourly Substitute

Day	Date	Time In	LUNCH OUT	LUNCH IN	Time Out	Total Hrs. Worked
Saturday						
Sunday						
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Total hours for the week _____ →						

- 5) * **If you worked as a substitute, indicate the name of the person(s) you substituted for:**

This agreement is entered into on the date shown in Item 1 between the individual in Item 2 hereinafter referred to as the Consultant/Participant and the Athens-Meigs Educational Service Center (ESC). In return for the payment to the Consultant/Participant of the amount in Item 3 (subject to approval by the Athens-Meigs ESC) for the dates listed in Item 4, the Consultant/Participant agrees to provide the service(s) listed in Item 5.

 *
 Your Signature

 Print Name

 Your Street Address

 City State Zip

 Supervisor Signature

 Treasurer Signature

 Superintendent Signature

*** = Must be filled out**

"Acceptance of this contract/agreement is evidence of your intent to comply with the rules and regulations adopted by the Athens-Meigs ESC Governing Board and any and all applicable state laws."

"Acceptance of this contract/agreement of authorization is evidence of your intent to comply with Title VI-VII of the 1964 Civil Rights Act and Section 504 of the Rehabilitation Act which prohibits discrimination because of RACE, COLOR, NATIONAL ORIGIN, HANDICAP (AGE, SEX, and/or RELIGION where applicable) in any facet of your operation where such discrimination is a bona fide, documented business necessity."

* Serving School Districts in Athens, Meigs, and Perry Counties *